

**AAI ADVERTISEMENT NO. 10/2025/CHQ**

**ENGAGEMENT OF ASSOCIATE CONSULTANTS FOR AIRPORTS AUTHORITY OF INDIA (AAI) ON CONTRACT BASIS.**

Airports Authority of India (AAI) [a Government of India Public Sector Enterprise, constituted by an Act of Parliament] is entrusted with the responsibility of creating, upgrading, maintaining and managing Civil Aviation Infrastructure both on the ground and air space in the country. AAI has been conferred with the Mini Ratna Category-1 status.

EdCIL (India) Limited [a Mini Ratna Category-1 CPSE under Govt. of India] invites applications, on behalf of Airports Authority of India (AAI), for the position of **Associate Consultants in AAI, CHQ** on contract basis. The details of the posts are as under: -

Post Code	Name of the Position	No. of vacancy	Upper Age limit	Educational Qualification	Experience
01	Associate Consultants (Engineering-Electrical)	15	30 years as on <b>08.02.2026</b>	Bachelor's Degree in Engineering (Electrical / Electrical & Electronics)	Minimum <b>02 years'</b> experience in the field of Planning, Estimation, maintenance, Tendering & Scrutiny etc of Electrical & Mechanical Works.
02	Associate Consultants (Engineering-Civil)	15	30 years as on <b>08.02.2026</b>	Bachelor's Degree in Engineering (Civil)	Minimum <b>02 years'</b> experience in the field of Planning, Estimation, maintenance, Tendering & Scrutiny etc of Civil Works.

**GENERAL INFORMATION**

1. Only online applications will be accepted from **29.01.2026. (10:00 AM onwards)**
2. Candidates applying for more than one post should submit a separate application for each post.
3. Only Indian Nationals are eligible to apply for the above positions.
4. The prescribed qualification and experience should have been acquired on or before **08.02.2026**. Qualifications should be from approved recognized institutions.
5. The selection process will be based on academic qualifications, experience and will also include document verification & interview.
6. Documents in support of (i) Qualifications (ii) Experience & (iii) Age, etc. have to be produced in "original" when called for Document Verification & interview.
7. The experience and age will be counted as on **08.02.2026**. (Last date of receipt of applications)

8. In case of false or insufficient information/lack of proof to ascertain the eligibility of the applicant, his/her candidature will be summarily rejected at any stage of the selection process and appropriate action may be taken as deemed fit.
9. Candidates are informed that mere submission of applications OR fulfilling of the eligibility criteria does not entitle them to be called for interview/selection. Call letters and other information pertaining to this recruitment will be sent to shortlisted candidates by email only. Applicants should ensure that the "e-mail id" given in the online application is maintained active.
10. The Advertisement Number may be noted for future reference.
11. The AAI reserves the right to upgrade the eligibility criteria, in case a large number of applications are received.
12. The consolidated **monthly remuneration of Associate Consultants will be Rs. 70,000/- per month** and are inclusive of all allowances, etc.
13. Leave will be allowed at the rate of 1.5 days for each completed months of service. Unavailed leave in a calendar year can't be carried forward to next calendar year or encashed.
14. The engagement for the posts is purely on a contractual basis, initially **for a period of one year.**
15. No TA/DA will be paid for attending the interview/selection process.
16. The AAI reserves the right to cancel/modify / withdraw / postpone this engagement notice.
17. For any query, candidates may write / contact at Email ID: **hrhelpdesk@edcil.co.in**
18. The last date of receipt of application is **08.02.2026.**
19. The engagement of the above Associate consultants will be purely for **AAI Corporate Headquarters, New Delhi.**
20. The Charter of Duties for above Associate Consultants may be referred at attached **Annexure-1.**

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**CHARTER OF DUTIES FOR ASSOCIATE CONSULTANTS (ENGG-CIVIL/ELECT.)**

To assist Assistant Manager/Manager/SM/AGM/DGM/JGM/GM (Engg.) (C)/ (E) in all technical/ administrative works as detailed below:

1. In collecting and furnishing site Parameters, Measurement Details and field data;
2. In preparation of Preliminary as well as Detailed Estimate for maintenance and original works;
3. In preparation of Market Rate Analysis including collection of Market Rates;
4. In making structural designs of Simple Structures, prepare Drawings, Sketch etc. as required.
5. In preparing detailed estimate and related required documents of Technical Sanction and Draft NIT.
6. To exercising extensive day to day supervision and quality control of various works executed by contractors, suppliers and departmental workmen as per specifications;
7. In maintaining all records and register of works as required as per manual, specification and contract;
8. In supervising and conducting various field tests/lab tests at work site and exercise control on quality of work as per standard specifications;
9. In preparation of contractor's and supplier's bills;
10. In initiating timely action for taking approval of proposed deviations, substitute or extra items;
11. In preparation and maintaining Site Order Book, work dairy, Rainfall Data and Hindrance Register, Cement Register, Bitumen Register, Test Result Registers and all other records / documents stipulated in the contract etc.;
12. In maintaining Stores and Stores Records.
13. In ensuring regular inspection of Structures and Installations for proper maintenance and to maintain an Inspection Log Book;
14. In carrying out preventive maintenance and taking timely, prompt and effective actions, as required, to ensure that essential services and installations are properly maintained.
15. In preparing and submitting weekly/fortnightly/monthly physical and financial progress reports or other MIS reports/Presentations (PPT) as required.
16. In preparing Survey Report for unserviceable materials on yearly basis;
17. Any other duties assigned by AAI officers from time to time.

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